

INTERNATIONAL POSTGRADUATE PROGRAMME DUTCH & TRANSLATION
APPLICATION FORM
 2009-2010

Deadline for application: June 1, 2009

1 / PERSONAL DATA

Family name	
First name	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Nationality	
Date of birth	
Place of birth + country	
Marital status	<input type="checkbox"/> Single <input type="checkbox"/> Married, to _____ <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced
Number of children	
Home address: Street + N°	
Postal code + Town	
Country	
Telephone	
E-mail	
Mother tongue	

Knowledge of foreign languages (please indicate level by: E (excellent), G (good), B (basic knowledge)):

Foreign language	Level



2 / PREVIOUS STUDIES

- I hold a Bachelor's degree in languages

Year	
Institute + Country	
Title of Diploma	

- I do not hold a Bachelor's degree in languages, but I do hold a different Bachelor's degree and ask permission to take the IPP course on the basis of the motivation given below:

Year	
Institute + Country	
Title of Diploma	
Motivation	

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3 / INTERNATIONAL POSTGRADUATE PROGRAMME DUTCH & TRANSLATION

Do you want to enrol for?

- The entire programme (€ 1005 + € 75 administrative costs)
- Only the Dutch courses (€ 675 + € 75 administrative costs)



4 / STAYING IN BELGIUM

Are you already staying in Belgium?

- No
- Yes

Since:

What type of visa or residence permit do you have?

- Student visa
- Tourist Visa
- Diplomatic passport
- Family Reunion Visa
- Other:

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Are you related to a Belgian?

- No
- Yes

If so, in what way?

.....
.....

Previous studies in Belgium:

Institute + Year	
Title of Diploma	

Institute + Year	
Title of Diploma	



5 / FINANCING YOUR STUDIES

University College Ghent or the Social Services will **not** contribute towards travel expenses or study and accommodation costs. The University College Ghent / Social Services expect **students to have enough financial means to finance their stay and study in Belgium.**

How do you plan to finance your studies?

- Salary from a job
- Scholarship awarded
 - By
 - Amount of the scholarship:
- Financial guarantor / sponsor.
 - Please give name and address of this guarantor:
 -
 -
 - How much is (s)he going to send you each month?
 -
 - For how long is (s)he going to send you money?
 -
- Other financial means:
 -
 -

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6 / INSURANCE

All foreign students must have adequate insurance cover, which is applicable for anyone who wishes to study at University College Ghent. The following card/certificates are necessary:

- A certificate of health insurance: European Health Card,
- A certificate issued by an/your insurance company for 'personal accident cover' in your private time=travel insurance,
- A certificate issued by your insurance company for insurance of 'third party liability' in your private time.

The undersigned acknowledges that in the absence of adequate insurance cover, he/she is liable to meet with the aforesaid obligations. The undersigned acknowledges that University College Ghent cannot be held liable in case he or she does not meet with the aforesaid obligations.



7 / DOCUMENTS NEEDED TO MAKE YOUR APPLICATION COMPLETE

- The undersigned **application form**
- **A copy of valid identity card or passport**
- **A legalized copy of your diploma(s)**
 - in country of origin via
apostille/international legalisation (info via Belgian embassy)
 - or
 - in Belgium via
<http://www.ond.vlaanderen.be/hogeronderwijs/NARIC/default.htm>
- **A statement of knowledge of English** proven by:
 - a certificate of a successfully completed full-time study programme taught in English, at a secondary school or an institution for higher education
 - a recent IELTS certificate from the British council (minimum score: 6.0)
 - a recent TOEFL certificate (minimum score: 570 (paper) / 87 (internet). Institutional code: 4370 (to be entered when indicating University College Ghent as the score recipient).
 - a recent certificate proficiency in English (CEFR B2 or higher) from the Ghent University Language Centre (UCT)

*Note: only candidates who submit one of the above certificates by **August 1st, 2009** (at the very latest) will be considered for the full programme IPP Dutch & Translation. Students who only want to take the Dutch courses do not need to prove their knowledge of English.*
- If you are a **political refugee**: an original letter, stating that you are a political refugee. Such a document can be obtained from the municipal services

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*NOTE: If the original language of the documents listed above is not Dutch, English, French or German, a **sworn/legalised translation of these documents** into Dutch, English, French or German has to be made by a Belgian sworn translator (via the Belgian 'Court of Justice' or via the Belgian Embassy in your country).*

- **Only for non-EU citizens:** If you are not an inhabitant of the European Union and do not hold a residency permit valid for Belgium, you need to apply for a student visa. To that end, we will forward you the necessary document as soon as your study programme has been approved. Do make sure you apply for your visa in time. Depending on where you live, processing a student visa may take several months.



I certify that the statements I have made on this questionnaire are correct and complete. I understand that withholding the information requested may make me ineligible for admission or subject to dismissal. The undersigned herewith declares to have taken notice of all legal and regulatory obligations and liabilities which are applicable for anyone who wishes to study at University College Ghent.

Date

Applicant's signature *

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* Signature preceded by the hand written statement 'Read and approved'.

